OFFICE OF THE CHAPTER 13 STANDING TRUSTEE - DETROIT
TAMMY L. TERRY

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Tammy L. Terry, Trustee
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March 13, 2020

The Office of the Chapter 13 Standing Trustee, Tammy L. Terry no longer maintains a separate email address for receipt of documents sent prior to the 341 hearings.

The **tltfinancials@det13.net** email address to be used exclusively for the service of income verification (pay stubs, etc) and tax returns (including attached schedules) to support **ALL** case matters. These documents are internally referred to as Support Documents. This email address can be used to receive support documents for the §341 First Meeting of Creditors hearings, both the Confirmation and Contested hearings; as well as post confirmation issues.

Any email sent to the **tltfinancials@det13.net** address must** contain the following information in the subject line:

1.   Case Number (IMPORTANT: This must be the first characters in the subject line)
2.   Case Name
3.   Hearing Date
4.   Document(s) attached

<div align="center">

****ALL ATTACHMENTS MUST BE IN PDF FORMAT****

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Example Email

From: Debtor Attorney
Sent: Friday, October 13, 2006 11:31 AM
To: tltfinancials@det13.net
Subject: 00-00000 John Doe 341 HRG 00/00/00 - Tax Returns

Attachment: 00-00000 John Doe 341 HRG: 000000 - Tax Returns.pdf

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It is extremely helpful if you remove any email signatures that contain graphics or pictures.

**Use of this address for items other than those identified herein will not be considered sufficient service. Please also read:
General Email Policy:
http://www.det13.net/wp-content/uploads/2020/03/TLTEmailPolicy.pdf
Central Email Address:
http://www.det13.net/wp-content/uploads/2020/01/Joint_Email_Reader_Memo-010511.pdf

Please see the "Who Does What at the Trustee's Office" document at http://www.det13.net/directory for all other communication methods.